

## **St Mary of the Annunciation, Littleborough**

### **Minutes of the Parish Council meeting held 2<sup>nd</sup> February 2017**

**Present** John McHugh (Chair), Rob Cranston, , Kath Pollard, Angela Bradley, Maureen McGovern, Peter McGovern

**Apologies** Fr. Arthur, Mary Wright, James Lye

John welcomed all present and opened the meeting.

**Opening prayer** – Kath

**Minutes of previous meeting** – minutes had been previously circulated by e-mail. Members were given time to scan the minutes.

**Matters arising** – None

#### **Agenda**

##### **1. Reorganisation of Parish**

General discussion regarding the way forward took place and agreed that it was important to act on the promise of a follow up after publication of the Bishop's report. Monday 13 February at 7pm was agreed. Peter suggested that decisions/actions regarding the way forward should come through the parish council and that we should avoid confusion/contradictions which might come from suggestions at Fr Arthurs 'drop-in' meetings.

**Decision** – Announcement to go in the newsletter (Kath), with reminder announced at Mass the following week (John). Format to be drafted and circulated (John)

##### **2. Heating systems**

Discussion took place around the need for second heater in parish centre room used by Jelly Beans. Cost = over £2000. Cost were thought to be prohibitive and this should be put on hold

**Decision** – Relook at possibility of easy payments with Dunphys (John).

##### **3. Parish Centre**

Concern was expressed regarding condition and ongoing need for repairs to the parish centre. The most pressing issues being the leaking roof, which needed assessment and costings. General discussion followed around how best to approach this in that a substantial amount of money was needed to bring the centre up to acceptable standards. Suggestion was made that the diocese could be approached for funding or to discuss options.

**Decision** – John to make contact with diocese

#### **4. Taxi Office**

John informed the meeting that we were still awaiting contact from Mark at Cosy Cars. Should be in by end of February.

#### **5. Finance**

- i. Some items had already been discussed (above).
- ii. British Gas. The issue regarding unpaid bills by former tenants is ongoing and has had been passed on to the diocesan accountants and the solicitor would be writing to British Gas
- iii. Rob stated that the 2016 accounts need to be drawn up to show income and expenditure and that –
- iv. We need to develop a methodology for cash control, showing movements of monies in/out of the parish.

**Action** – Finance committee

#### **Any other business**

Kath – stated that Patrick Gollop had previously offered help collating the feedback from the School's survey of parents and suggested he be invited to present at the open meeting. Kath suggested James and Patrick get together to discuss

Maureen – Presented an e-mail from Chris Power detailing two items

- i. Outstanding fee for Churches Together – Kath was aware and sorting cheque
- ii. List of dates for activities, including Palm Sunday. Chris and Martina had offered to lead the ecumenical service and asked if the parish council could organise refreshments.

#### **Date of next meeting**

**2<sup>nd</sup> March 2017 7pm**

**Closing prayer**